

# Eastbourne-Bays Community Trust

## Performance Report

For the year ended  
31 March 2020

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## Eastbourne-Bays Community Trust

### Entity Information

"Who are we?", "Why do we exist?"

For the year ended  
31 March 2020

<b>Legal Name of Entity:</b>	Eastbourne-Bays Community Trust
<b>Type of Entity and Legal Basis (if any):</b>	Registered Charitable Trust
<b>Registration Number:</b>	CC28250

#### Entity's Purpose or Mission:

Providing financial assistance for charitable purposes including public recreation, enjoyment, health, education, instruction and culture. The Trust will accept donations, grants, endowments, gifts, legacies and bequests in money or in kind. The Trust will, on agreed terms, manage monies transferred from other organisations that may be wound up.

#### Entity Structure:

The Trust was incorporated under the Charitable Trust Act 1957 on 29 May 1995. The effective date of commencement of the Trust was 1 July 1995, following an agreement whereby the Hutt City Council agreed to transfer into a trust \$202,769 being part of the proceeds from the sale of certain Eastbourne Borough assets following the amalgamation of the two local authorities.

##### Eastbourne Horticultural Fund

The Trust received \$30,637 between 2001 and 2003 following the winding up of the Eastbourne Horticultural Society. It has been agreed that income on this fund be available for horticultural grants, a decision to be made each year on the anniversary of the receipt of applications from interested persons or organisations.

##### Eastbourne Freemasons' Fund

The Trust received \$149,553 during the 2006/2007 year from the winding up of the Eastbourne Masonic Trust. The agreement is that the income from this fund be used for annual tertiary post graduate study scholarships.

##### East Harbour First Response Trust Fund

The Trust received \$11,000 during the 2019/2020 year from the winding up of the East Harbour First Response Trust. The agreement is that this fund be used for the objectives of that trust.

#### Main Sources of the Entity's Cash and Resources:

Income derived on the Trust's investments

#### Main Methods Used by the Entity to Raise Funds:

From time to time, the Trust helps facilitate fundraising for a community project and undertakes a custodial role. The fundraising is limited to approaching persons or other entities for donations. The Trust also has a bequest programme.

#### Entity's Reliance on Volunteers and Donated Goods or Services:

The Trust relies on Trustees as volunteers to carry out the objectives of the Trust, including considering grant applications and maintaining the Trust's financial records.

#### Contact details

##### Physical Address:

C/o Eastbourne Library Rimu St Eastbourne

##### Postal Address:

C/o Eastbourne Library Rimu St Eastbourne

##### Email/Website:

trustees@ebct.org.nz | www.ebct.org.nz

**Eastbourne-Bays Community Trust**  
**Statement of Service Performance**  
**"What did we do?", When did we do it?"**  
**For the year ended**  
**31 March 2020**

Description of the Entity's Outcomes:

The Trust allocates grants to local groups to assist them achieve their nominated objectives.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual This Year	Actual Last Year
Grants	6,989	14,900
Scholarships	4,000	4,000

**Eastbourne-Bays Community Trust**  
**Statement of Financial Performance**  
**"How was it funded?" and "What did it cost?"**  
**For the year ended**  
**31 March 2020**

	Note	Actual This Year \$	Actual Last Year \$
<b>Revenue</b>			
Interest, dividends and other investment gains		28,042	28,680
<b>Total Revenue</b>		<b>28,042</b>	<b>28,680</b>
<b>Expenses</b>			
Advertising		169	254
Investment portfolio management fees		5,091	4,961
Sundry		376	310
<b>Total Expenses</b>		<b>5,637</b>	<b>5,525</b>
<b>Surplus/(Deficit) for the Year</b>		<b>22,405</b>	<b>23,154</b>
<i>Plus: Freemasons' Fund scholarship expenditure included in expenses</i>		129	193
<b>Net income</b>		<b>22,534</b>	<b>23,347</b>
Allocated to constituent funds as:			
General fund		13,205	13,853
Eastbourne Horticulture Fund		1,632	1,734
Eastbourne Freemasons' Fund		7,304	7,761
East Harbour First Response Trust Fund		393	-
<b>GENERAL FUND - INCOME ACCOUNT</b>			
Net income		13,205	13,853
<i>Less: 20% transfer to capital fund as per trust deed</i>		2,641	2,771
<b>NET INCOME AVAILABLE FOR DISTRIBUTION</b>		<b>10,564</b>	<b>11,082</b>
<i>Less: Grants made in the year</i>	1	6,989	14,900
<b>NET INCOME/(LOSS) RETAINED</b>		<b>3,575</b>	<b>(3,818)</b>
<b>EASTBOURNE HORTICULTURAL FUND - INCOME ACCOUNT</b>			
Net income		1,632	1,734
<i>Less: 20% transfer to capital fund as per trust deed</i>		326	347
<b>NET INCOME AVAILABLE FOR DISTRIBUTION</b>		<b>1,305</b>	<b>1,387</b>
<i>Less: Grants made in the year</i>	1	-	-
<b>NET INCOME/(LOSS) RETAINED</b>		<b>1,305</b>	<b>1,387</b>
<b>EASTBOURNE FREEMASONS' FUND - INCOME ACCOUNT</b>			
Net income		7,304	7,761
<i>Less: Scholarship expenditure</i>		129	193
<i>Less: 20% transfer to capital fund as per trust deed</i>		1,461	1,552
<b>NET INCOME AVAILABLE FOR DISTRIBUTION</b>		<b>5,715</b>	<b>6,016</b>
<i>Less: Scholarships awarded in the year</i>	1	4,000	4,000
<b>NET INCOME/(LOSS) RETAINED</b>		<b>1,715</b>	<b>2,016</b>
<b>EAST HARBOUR FIRST RESPONSE TRUST - INCOME ACCOUNT</b>			
Net income		393	-
<b>NET INCOME AVAILABLE FOR DISTRIBUTION</b>		<b>393</b>	<b>-</b>
<i>Less: Grants made in the year</i>	1	-	-
<b>NET INCOME/(LOSS) RETAINED</b>		<b>393</b>	<b>-</b>

**Eastbourne-Bays Community Trust**  
**Statement of Financial Position**  
 "What the entity owns?" and "What the entity owes?"  
 As at  
 31 March 2020

	Note	Actual This Year \$	Actual Last Year \$
<b>Assets</b>			
<b>Current Assets</b>			
Westpac bank accounts		11,181	11,326
Debtors		129	212
Investment portfolio cash accounts	2	19,017	31,882
<b>Total Current Assets</b>		<b>30,327</b>	<b>43,420</b>
<b>Non-Current Assets</b>			
Investment portfolio - fixed interest securities	2	408,000	433,000
Investment portfolio - equities	2	232,772	182,184
Contact Energy shares		5,593	6,704
<b>Total Non-Current Assets</b>		<b>646,365</b>	<b>621,888</b>
<b>Total Assets</b>		<b>676,692</b>	<b>665,308</b>
<b>Liabilities</b>			
Creditors and accrued expenses		-	170
<b>Total Liabilities</b>		<b>-</b>	<b>170</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>676,692</b>	<b>665,137</b>
<b>GENERAL CAPITAL FUND</b>			
Opening balance 1 April 2019		369,634	354,883
Transfer from income fund		124	
20% Income transfer - per trust deed		2,641	2,771
Share of unrealised gains/(losses) on managed investment portfolio		(6,365)	7,272
Pencarrow Rotary Club donation		-	4,708
<b>Closing balance 31 March 2020</b>		<b>366,034</b>	<b>369,634</b>
<b>GENERAL INCOME FUND</b>			
Opening balance 1 April 2019		21,524	25,342
Net income/(loss) retained		3,575	(3,818)
Transfer to capital fund		(124)	
<b>Closing balance 31 March 2020</b>		<b>24,975</b>	<b>21,524</b>
<b>EASTBOURNE HORTICULTURAL CAPITAL FUND</b>			
Opening balance 1 April 2019		45,671	44,414
20% Income transfer - per trust deed		326	347
Share of unrealised gains/(losses) on managed investment portfolio		(786)	910
<b>Closing balance 31 March 2020</b>		<b>45,211</b>	<b>45,671</b>
<b>EASTBOURNE HORTICULTURAL INCOME FUND</b>			
Opening balance 1 April 2019		7,646	6,259
Net income/(loss) retained		1,305	1,387
<b>Closing balance 31 March 2020</b>		<b>8,952</b>	<b>7,646</b>
<b>EASTBOURNE FREEMASONS' CAPITAL FUND</b>			
Opening balance 1 April 2019		204,445	198,818
20% Income transfer - per trust deed		1,461	1,552
Share of unrealised gains/(losses) on managed investment portfolio		(3,520)	4,075
<b>Closing balance 31 March 2020</b>		<b>202,385</b>	<b>204,445</b>
<b>EASTBOURNE FREEMASONS' INCOME FUND</b>			
Opening balance 1 April 2019		16,217	14,201
Net income/(loss) retained		1,715	2,016
<b>Closing balance 31 March 2020</b>		<b>17,932</b>	<b>16,217</b>
<b>EAST HARBOUR FIRST RESPONSE TRUST INCOME FUND</b>			
Opening balance 1 April 2019		-	-
Transfer from East Harbour First Response Trust		11,000	-
Net income/(loss) retained		393	-
Share of unrealised gains/(losses) on managed investment portfolio		(189)	-
<b>Closing balance 31 March 2020</b>		<b>11,204</b>	<b>-</b>
<b>TOTAL CAPITAL AND INCOME FUNDS</b>		<b>676,692</b>	<b>665,137</b>

## Eastbourne-Bays Community Trust

### Statement of Cash Flows

"How the entity has received and used cash"

For the year ended

31 March 2020

	Actual This Year \$	Actual Last Year \$
<b>Cash Flows from Operating Activities</b>		
<b>Cash was received from:</b>		
Interest, dividends and other investment receipts	475	298
Eastbourne Heritage Trail donors	-	1,500
Pencarrow Rotary Club donation	-	4,708
Transfer from East Harbour First Response Trust	11,000	-
<b>Cash was applied to:</b>		
Advertising	338	326
Grants & scholarships paid	10,989	18,900
Eastbourne Heritage Trail expenditure	-	3,456
Sundry	293	392
<b>Net Cash Flows from Operating Activities</b>	<b>(145)</b>	<b>(16,570)</b>
<b>Cash flows from Investing and Financing Activities</b>		
<b>Cash was received from:</b>		
Transfers from investment portfolio	-	23,000
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>-</b>	<b>23,000</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>(145)</b>	<b>6,430</b>
<b>Opening Cash</b>	<b>11,326</b>	<b>4,896</b>
<b>Closing Cash</b>	<b>11,181</b>	<b>11,326</b>
<b>This is represented by:</b>		
Bank Accounts and Cash - Westpac	11,181	11,326

## **Eastbourne-Bays Community Trust**

### **Statement of Accounting Policies**

#### **"How did we do our accounting?"**

**For the year ended  
31 March 2020**

#### **Basis of Preparation**

Eastbourne-Bays Community Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

#### **Goods and Services Tax (GST)**

Eastbourne-Bays Community Trust is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

#### **Income Tax**

Eastbourne-Bays Community Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

#### **Bank Accounts and Cash**

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

#### **Investments**

Equity and Unit Trust investments are valued at market value and fixed interest securities are presented at maturity value. Realised gains or losses on equity investments are included in the Statement of Financial Performance and any unrealised gains or losses are recorded against the Capital Funds.

#### **Transfers to Capital Funds**

Clause 1.2 of the Trust Deed requires that 20% of the net income of the Trust be transferred annually to Capital Funds. This policy has been extended to include the Horticulture Fund and Eastbourne Freemasons' Fund. In addition Trustees have adopted a policy of ensuring the original three capital funds are maintained in inflation adjusted dollars.

#### **Changes in Accounting Policies**

There have been no changes in accounting policies during the financial year (last year - nil)

## Eastbourne-Bays Community Trust

### Notes to the Performance Report

For the year ended  
31 March 2020

#### Note 1 : Analysis of Expenses

Expense Item	Analysis	This Year \$	Last Year \$
Grants made and scholarships awarded	General Fund:		
	Days Bay Playcentre	1,369	-
	East Harbour Kindergarten	1,000	1,500
	Eastbourne and Bays Menzshed	1,000	-
	Eastbourne Toy Library	500	400
	Eastbourne Youth Worker Trust	1,500	-
	Muritai School	-	7,000
	Rona Bay Lawn Tennis Club	-	3,000
	San Antonio School	1,120	-
	St Albans Anglican Church	500	3,000
		<hr/>	<hr/>
		6,989	14,900
	Eastbourne Freemasons' Fund:		
	Rachel Selwyn	4,000	-
	Tom Swan	-	4,000
		<hr/>	<hr/>
		4,000	4,000
	<b>Total</b>	<b>10,989</b>	<b>18,900</b>

## Eastbourne-Bays Community Trust

### Notes to the Performance Report

For the year ended  
31 March 2020

#### Note 2 : Analysis of Managed investment portfolio

Asset Item	Analysis	This Year \$	Last Year \$
Cash	Investment manager cash accounts	10,996	23,854
	Nikko Asset Management NZ Cash Fund	8,021	8,028
	<b>Total</b>	<b>19,017</b>	<b>31,882</b>
		<b>This Year \$</b>	<b>Last Year \$</b>
Fixed interest securities	ANZ 7.2%	80,000	80,000
	Bank of China 4.02%	25,000	25,000
	Bank of China 4.09%	10,000	10,000
	BNZ 5.31%	50,000	50,000
	Genesis Energy 4.14%	10,000	10,000
	Goodman 5%	25,000	25,000
	IAG 5.15%	30,000	30,000
	Kiwi Capital Funding 7.25%	40,000	40,000
	Mercury 6.9%	-	28,000
	Mercury 3.6%	28,000	-
	NZ Post 6.35%	50,000	50,000
	Sky City Entertainment 4.65%	20,000	20,000
	The Warehouse 5.3%	40,000	40,000
Z Energy 6.5%	-	25,000	
	<b>Total</b>	<b>408,000</b>	<b>433,000</b>
NZ Property	Argosy Property Limited	6,521	-
	Goodman Property Trust	14,794	-
	Investore Property Limited	9,167	-
	Precinct Properties New Zealand Limited	13,976	-
	Stride Stapled Group	6,402	-
		<b>50,860</b>	<b>-</b>
		<b>This Year \$</b>	<b>Last Year \$</b>
Equities	Harbour Australasian Equity Fund	40,746	44,239
	Milford Active Growth Fund	36,265	37,889
	Berkshire Hathaway Inc B Shares	17,473	16,829
	iShares MSCI All Country World Minimum	16,183	15,518
	iShares S&P 500 Index Fund	17,562	16,729
	Scottish Mortgage Investment Trust	31,434	26,457
	Vanguard FTSE Emerging Markets ETF	8,661	9,682
	WisdomTree Europe Hedged Equity Fund	13,588	14,841
	<b>Total</b>	<b>181,912</b>	<b>182,184</b>

## **Independent Review Report**

### **To the beneficiaries of the Eastbourne-Bays Community Trust**

**Report on the financial statements for year ended 31 March 2020**

#### **Conclusion**

Based on my review, nothing has come to my attention that causes me to believe that the financial statements on pages 3 to 8 do not:

- i. present fairly in all material respects the Trust's financial position as at 31 March 2020 and its financial performance and cash flows for the year ended on that date; and
- ii. comply with PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting standards.

I have completed a review of the accompanying financial statements which comprise:

- the statement of financial position as at 31 March 2020;
- the statements of financial performance and cash flows for the year then ended; and
- notes, including a summary of significant accounting policies and other explanatory information.

#### **Basis for conclusion**

A review of financial statements is a limited assurance engagement.

The reviewer performs procedures consisting of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. There also exists an obligation on the Reviewer to comply with relevant ethical requirements.

Other than in my capacity as a Reviewer, I have no relationship with, or interests in, the Trust.

#### **Use of this Independent Review Report**

This report is made solely to the beneficiaries as a body. My review work has been undertaken so that I might state to the beneficiaries those matters I am required to state to them in the Independent Review Report and for no other purpose.

To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the beneficiaries as a body for my review work, this report, or any of the opinions I have formed.

#### **Responsibilities of the Trustees for the financial statements**

The Trustees, on behalf of the trust, are responsible for:

- the preparation and fair presentation of the financial statements in accordance with PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting standards;
- implementing necessary internal controls to enable the preparation of financial statements that are fairly presented and free from material misstatement, whether due to fraud or error; and
- assessing the ability to continue as a going concern. This includes disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless they either intend to liquidate or to cease operations, or, have no realistic alternative but to do so.

### **Independent Reviewer's Responsibilities for the review of the financial statements**

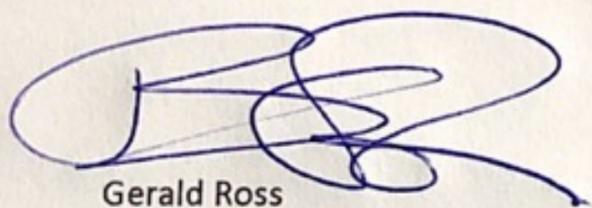
My responsibility is to express a conclusion on the financial statements based on my review. I conducted my review in accordance with sound accounting practices which require me to conclude whether anything has come to my attention that causes me to believe that the financial statements are not prepared, in all material respects, in accordance with PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting standards.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand).

Accordingly, I do not express an audit opinion on these financial statements.

This description forms part of our Independent Review Report.

The Independent Review Report is dated 22 May 2020



Gerald Ross

Chartered Accountant

Honorary Reviewer